

**SUSPECTED case in student or staff member**

**CONFIRMED case in student or staff member**

If anyone becomes unwell with symptoms of COVID-19 then they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus infection'. This sets out that they should self-isolate for at least 10 days and should arrange to have a test. Other members of their household should self-isolate for 14 days from when the symptomatic person first had symptoms.

In an emergency call 999 if they are seriously ill or injured or their life is at risk

If the student is in the setting - isolate away from others and open a window until they can be sent home. Use PPE if personal care is required within 2m and wash hands

Advise student to get tested and notify C-19 Supervisor / course tutor of the results.

Clean and disinfect rooms the suspected case was using - ensure appropriate PPE (gloves and apron) are used.

**Suspected case books test online via nhs website or call 119**

**Only contact HPT if symptomatic person has been admitted to hospital; there are a cluster of possible cases; possible case has a definite link to a confirmed case or the case refuses testing**

Result of test?

Negative

**Positive for COVID-19. FOLLOW THE CONFIRMED CASE PROCESS**

If a person with symptoms tests negative and if they feel well and no longer have symptoms similar to coronavirus (COVID-19), then they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.

BOVTS C-19 Supervisor/ C-19 Committee member to email Bristol's PHE team to notify of a confirmed or suspected case. Direct emails held by C-19 Committee.

If PHE become aware that someone who has tested positive for coronavirus (COVID-19) is from the Theatre School, they may make contact with the School directly – as identified by NHS Test and Trace.

If the School has 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, this may be an outbreak, and the School will continue to work with PHE and Bristol's HPT who will advise. In some cases, HPT may recommend that a larger number of other students self-isolate at home as a precautionary measure – perhaps a whole student group or year group. If the School is implementing controls and reducing transmission risks, whole School closure based on cases within the School may not be necessary, and will only be considered following advice from PHE / the HPT. It is understood that, working with Bristol's Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will be undertaken according to Bristol's routine public health outbreak control practice.

**BOVTS C-19 Supervisor or member of C-19 Committee in their absence to contact:**  
**1) Bristol's PHE Team (C-19 Committee have specific details)**  
**2) Local Health Protection Team (HPT) SW HPT to support risk assessment and follow up - if advised to do so by PHE.**

If a person with symptoms tests positive, then they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self isolate for at least 10 days from the onset of their symptoms and then return to School only if they do not have symptoms other than cough or loss of sense of smell/taste - this is because a cough or anosmia can last for several weeks once the infection has gone. If they still have a high temperature, they should keep self isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

The Health Protection Team (HPT) will carry out a rapid risk assessment. With HPT advice, identify close contacts of the individual and ask symptomatic contacts to get tested. Engage with track and trace.

Clean and disinfect rooms the suspected case was using - ensure appropriate PPE (gloves and apron) are used.

Based on the advice from PHE/HPT, the School must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Do not share the names of people with coronavirus (COVID-19) unless essential to protect others. A template letter from the HPT is available to send to staff/students.

If a person has been in close contact with someone who has tested positive and is sent home to self-isolate for 14 days, then their household does not need to self-isolate, unless the person who is self-isolating subsequently develops symptoms.

If a person who has been in contact with someone who has tested positive subsequently develops symptoms themselves within their 14-day isolation period, then they should follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' - stay at home and get a test.

Negative

**Positive**

They must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days. However their household can stop self-isolating if they do not have symptoms

They should inform the School immediately and should isolate for at least 10 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home guidance for households with possible or confirmed COVID-19 infection'